

Shottery St Andrew's CE Primary School



This policy is underpinned by our school vision based on the scripture, 'Let your light shine before others, that they may see your good deeds and glorify your father in Heaven.'

Appendix 38.16 School Specific Safeguarding Information

Date adopted by Governors:	September 2024
Date for policy review:	September 2025
Person responsible for review:	Headteacher
Signed by Chair of Governors	<i>L. Dranelly</i>

School-Specific Safeguarding Information and Procedures

Overview

This document sits alongside our full Child Protection and Safeguarding Policy, which is fully in line with Warwickshire Safeguarding's procedures; it details the additional school-specific safeguarding systems and processes that we follow at Shottery St Andrew's CofE Primary School. In addition, this document outlines the key contextual issues that we consider to ensure our students are fully safeguarded at all times.

The information detailed in this document is as follows:

- Safeguarding in the local community
- The DSL Team
- Site security
- Priorities – Intent and Implementation
- Priorities – Measuring impact/Review

Safeguarding in the local community

As Shottery St Andrew's CofE Primary draws students from Stratford upon Avon and the surrounding villages, a proportion of our students walk to school and others are transported by car. The local area is mainly rural but there are few concerns raised about safety on the way to or from school; complaints regarding parking outside and in the surrounding streets near to the school are reported and dealt with rapidly by the school in liaison with parents, Warwickshire Police Constabulary and the Local Authority. The main concerns raised are when occasionally parents drop off on the zig zags, parking directly across from the school and near to driveways. This is always followed up by the school, again in liaison with Warwickshire transport. Within Warwickshire, the three main types of abuse for children subject to Child Protection Plans were emotional abuse and neglect; with domestic violence and criminal exploitation identified as high risk factors (Warwickshire Safeguarding Audit 2023-24).

The school has a good relationship with the local community and safeguarding concerns are occasionally raised by members of the public which are followed up rapidly by the DSL Team in the school.

The DSL Team

There are five members of the DSL Team at Shottery St Andrew's CofE Primary School. Their roles, responsibilities and locations are highlighted to all students at the start of every year, as well as to all staff members at induction and at least annually as part of annual safeguarding training. Regular reminders are also provided to all throughout the year. All visitors, including supply teachers, receive a leaflet upon arrival which details our safeguarding systems and approach and which identifies the DSL Team members, their location and what they must do if they are concerned about the welfare of a child.

The following poster is visible in every classroom, school office and in corridors/communal areas.

SAFEGUARDING

Safeguarding is Everyone's Responsibility

The designated Safeguarding leads for child protection at Shottery are:


Mrs Louise Withers
email: head3057@welearn365.com


Miss Helen Howlett
email: howlett.h@welearn365.com


Miss Louise Williams
email: Williams.l8@welearn365.com


Miss Sara Johnston
email: Johnston.s@welearn365.com


Our designated governor for safeguarding is
Mrs Rebecca Bartlett
email: barlett.r@welearn365.com



Site Security

The main entrance/exit in the school is fitted with an electro/mechanical device which locks magnetically to ensure secure access throughout the day. CCTV monitors the front entrances to the school and is viewed in the school office/ reception.

Front gates are supervised closely by staff at the start and end of each day. Pupils enter and exit the school through the playground gate, which is opened/closed by a member of staff and padlocked throughout the day.

The school works closely with Warwickshire Police to monitor parking outside and around the school building at morning drop off and end of the day; local police supply the school with parking deterrents and rotate this throughout the year and the school has fitted parking signs visible along the school fence.

All visitors, once visits are arranged, are recorded in the school diary prior to visiting the school and the Office Manager is notified, in order to allow necessary safeguarding checks to take place, e.g. DBS, Letter of Assurance.

All visitors to the school must wear a lanyard to confirm they are permitted access. All staff wear blue school lanyards to confirm they are part of the school community. Governors wear orange lanyards. Grey lanyards identify visitors who are permitted to move around the school unescorted (regulated), red lanyards identify visitors who do not have a DBS and cannot be left unattended. Students wear black lanyards and volunteers wear green lanyards. All visitors are challenged if they are not wearing a lanyard.

All staff are now required to complete an Overseas declaration and as part of the recruitment process, the school conducts online checks, which candidates are notified of.

Year 6 children are permitted to walk to and from school alone with written consent from parents.

Fire and Lockdown Procedures

The school has updated all fire and lockdown policies and procedures and are carried out once per half term (please see separate arrangements).

Priorities – Intent and Implementation

Early Help Assessments – The DSL and SENDCo regularly monitors the progress of students receiving support via EH with a focus on ensuring progress is rapid and if not, escalating those cases to attain greater support for the child via a referral to social care.

Mental Health need and capacity - Following a steep rise in mental health ill health post lockdown, the school has access to an external counsellor in order to develop a whole school proactive approach to addressing mental health concerns as well as providing bespoke in school support for lower-level mental health needs. The school has an allocated EMPHP (Education Mental Health Practitioner) from Warwickshire Mental Health in Schools Team and a named Mental Health Champion for the school.

Child on Child abuse – In full acceptance that child on child abuse happens in all schools even if unreported, the school continues its focus on a proactive approach to addressing this topic. The school ensures all members of the school community are regularly reminded of its zero-tolerance approach to child on child abuse and are clear on how the school deals with instances of abuse in terms of providing support to those affected by it and in dealing with those who instigate it. The whole school ethos is designed around ensuring all students have at least one 'go to' person and that relationships are strong so that all students feel they can disclose knowing they will be fully supported and that the school's response will be rapid and effective.

The school also has a child led School Council/Safeguarding Committee, which children apply for and elections take place in classes. The Safeguarding Committee meet fortnightly to discuss key events, e.g. Anti-bullying week, Road Safety Week, Safer Internet/ online safety etc. The committee plan and deliver whole school assemblies, monitor break times and lunch times, set a safeguarding question of the week for pupils to answer, and promote key messages across the school. As part of their work, we are part of the Warwickshire Safe and Active Travel Programme and are currently working towards the Gold award for this year.

Response to bullying - Bullying in general is a key focus for the school and instances of bullying and prejudice are followed up by class teachers and the Headteacher, all of whom work closely with the DSL Team. The school reports all incidents of bullying using CPOMs. Regular reviews of bullying logs will occur, usually immediately following specific incidents, to analyse where instances of bullying are reported in specific locations and action any changes necessary to safeguard students more effectively. Engagement with parents following instances of bullying take place and, where necessary, restorative meetings take place in school to rebuild positive relationships.

Filtering and Monitoring – At Shotton St Andrew’s Cof E Primary School, the filtering and monitoring system Smoothwall is used to keep pupils safe when using the school’s IT system. Filtering systems: block access to harmful sites and content. Monitoring systems: identify when a user accesses or searches for certain types of harmful content on school devices. The headteacher is then alerted to any concerning content and staff intervene and respond accordingly. The named person for filtering and monitoring is Mrs L Withers (Headteacher).

Support for those experiencing prejudice and particularly LGBT+ students – ahead of the KCSI ‘24 guidance, the named member of staff who is available to provide support to, and be an advocate for, LGBT+ students is Miss M Morys. A safe space for LGBT+ students is available and a name for this room is being developed in consultation with students.

Safeguarding is a weekly agenda item on the school’s Monitoring and Evaluation timetable. Each week, staff have opportunity to share key safeguarding information and a different aspect of KCSI is covered. Safeguarding is also a weekly agenda item for staff meetings, staff briefings and Senior Leadership Team meetings. There is a separate Safeguarding agenda item for Governor meetings.

A focus on using the school’s newsletter to promote safeguarding is in place and this will continue moving forward. Developing other opportunities to communicate with parents in person to build relationships and support student mental health and wellbeing is also a focus for the school. There is also a dedicated Safeguarding tab on the school website, which is updated regularly.

Attendance support – persistent absence can lead to increased safeguarding concerns - the school has reviewed its approach to addressing persistent absence in conjunction the Local Authority. All attendance intervention is in line with that outlined in the Attendance Policy and the attendance section of the main Child Protection and Safeguarding Policy, including the section entitled children Missing Education. Shotton Primary School is a referring school and any unauthorised absence is referred to Warwickshire Attendance Service. The school is also supported half termly by an Attendance Officer from Warwickshire.

Staff will undertake welfare checks on families if contact has not been successfully established.

Risk assessments for locations - while the school has developed Risk Assessments consistently for a number of years to help minimise safeguarding risks in school and on visits, the school is developing its analysis of location risk and its use of risk assessment to minimise risks of issues such as bullying and child on child abuse on the school site. All visits are recorded on EVOLVE, an online reporting system for Educational Visits.

All of the above actions are currently in the process of either being implemented or are embedding. All will be reviewed at appropriate intervals throughout the academic year.

Students, staff and parents will be involved, as appropriate in different elements of review and further actions will be initiated in response. The impact of these changes will be reported back to governors, along with all other reviews of safeguarding via the DSL meetings with the safeguarding governor and through half termly Governing Body meetings and the School Self-Evaluation Statement.

All incidents are recorded in a timely manner on CPOM's ad assigned to DSL's for follow up/action. Cases are closed when complete and remain active if families are being supported through Early Help/ Children's Services or any other external agency.

Regular reminders and training takes place for staff on recording and reporting safeguarding incidents.